



**Rules for Borrowing**  
**RELATIVE TO THE**  
**MASSACHUSETTS SOUTHEAST HOMELAND SECURITY ADVISORY COUNCIL (SRAC)**  
**REGIONAL EQUIPMENT CACHE**

1. Parties eligible to borrow and use the goods procured with Southeast Regional Homeland Security Advisory Council Funds will be known as “Requesting Eligible Parties” (REPs) and will include all “local units of government”, as defined by the U.S. Homeland Security Act of 2003 and any subsequent pertinent laws (i.e. any subdivision of state government), state government units, and all regional units within or adjacent to the SRAC region that have signed the Cache Borrower Subscription Form.
2. Goods subject to these Regional Equipment Cache Rules (Rules) are intended for use according to the following hierarchy. For competing requests within each tier, the discretion of the Cache Host and the cooperation of all parties to operate in good faith is recommended to ensure equitable distribution of limited resources:

First ...	For use by REPs from within the SRAC region in response to bona fide emergencies <sup>1</sup> .
Second ...	For use by or at the request of MEMA outside the SRAC region in response to bona fide emergencies.
Third ...	For use by REPs from outside the SRAC region in response to bona fide emergencies.
Fourth...	For use by out of state communities geographically adjacent to the SRAC region in response to bona fide emergencies.
Fifth...	For use by the Cache Host for any governmental purpose of its own, provided goods in use are released to REPs in need under the first, second and third scenarios above.
Sixth...	For use by REPs from within the SRAC region in managing special events or temporary circumstances.
Seventh...	For use by REPs from outside the SRAC region in managing special events or temporary circumstances.

<sup>1</sup> “Bona fide emergencies” are any response circumstance that a REP characterizes as an emergency involving preservation of life and/or property or mitigation of threats to the same.



3. All Parties acknowledge and understand that the goods subject to the Rules may be put to use only to supplement the resources of REPs and may not be used to replace or substitute for like resources of the REPs abandoned in favor of their use of Cache Site goods.
4. The Host will provide access to goods at all times, without exception, in support of REPs engaged in emergency response. The Host will provide access during normal business hours in support of non-emergency access to goods.
5. REPs are solely responsible to arrange and pay the cost of transport of goods to and from the SRAC Cache.
6. REPs are financially responsible for consumable goods used from the SRAC Cache. REPs are also responsible for labor and material costs associated with work left to be performed by the Host in order to restore the goods to their condition when loaned (i.e. the refueling, cleaning, or restocking of borrowed goods). The Host will invoice the responsible REP directly for costs incurred.
7. REPs are responsible to return non-consumable goods in the same condition as when loaned. REPs are financially responsible for repairs and extraordinary maintenance left to be performed by the Host in order to restore the goods to their condition when loaned. The Host will invoice the responsible REP directly for costs incurred.
8. REPs are responsible for completing any ordinary or routine maintenance on a borrowed good while it is in their custody to ensure that the equipment good is returned in the same condition as when loaned.
9. REPs may not loan borrowed goods to another party, but are instead obligated to return them to the Cache Host when they are no longer needed, and must immediately return goods engaged in non-emergency use if called upon for emergency use elsewhere. The Cache Host may retrieve borrowed goods, at the REPs' expense, if the REP is in violation of this provision.
10. Under no circumstances will SRAC or the Host deny the loan of available goods to an REP during a bona fide emergency. However, access to goods for non-emergency use may be denied to parties with delinquent accounts. Delinquent accounts will result from unpaid financial liabilities as described above.
11. Goods may be pre-staged in anticipation of an emergency at the sole discretion of the Host.
12. Please visit [www.srpedd.org](http://www.srpedd.org) for a complete listing of SRAC Cache goods.
13. For questions about this policy, please contact the Southeastern Regional Planning & Economic Development District (SRPEDD) at 508-824-1367.

Cache site location info:

774 Plymouth Street, Bridgewater, MA; Behind Fire Station #2  
Contact Bridgewater Fire Chief Thomas Levy at 508-697-0913  
Or East Bridgewater Superintendent Robert Kenn at 508-378-1620